**(Insert Current Date)**

**Insert Assessor Name**

**Assessor Address**

**Assessor City, State Zip**

Re: Letter of Authorization for Tangible Property

Parcel Numbers: **(Pull parcel numbers from Assessment Locations)**

Dear Property Appraiser:

I, **(Prompt for Individual Name)**, Owner/Officer of **(Fill in company name**)., hereby appoint the following person(s) and/or company to act as may agent, concerning the identified Parcel Numbers listed above, for the purpose of, (1) filing property statements, (2) filing and protesting values for value reductions, (3) Presenting evidence before any Appeal Board concerning value reductions, including examining any records in your office which I have the right to examine, and (4) finalizing values concerning the property tax assessments.

Agent(s) Name: **(Prompt for Consultant Name**)

Company Name: Vantage One Tax Solutions, Inc.

Address: 6310 LBJ Freeway, Suite 116

Dallas, TX 75240

Agent Phone: 972.991.2210

Agent Email: **(Prompt for Email Address)**

This authorization is for Tangible Personal Property.

This agency shall terminate on **(Prompt for Termination Date**), unless sooner revoked in writing by me.

Please direct any questions concerning this authorization to **(Prompt for contact name and phone).**

Sincerely,

Name of Owner (Print)

Signature

Title

Date